

Voting Tool Guidance Document

Accessing the Voting Tool

- The voting form can be accessed on the specific Change Proposal page when the status has been set to 'voting':
- It is only visible to users that are logged into the website if they are eligible to vote.

The screenshot shows the DCUSA Change Register page for proposal 376, titled "Provision of Customer Residual Charging Bands to Suppliers". The page includes a navigation menu, a breadcrumb trail, and a detailed view of the proposal. A progress bar at the bottom of the proposal details indicates the current phase is "Voting". Below this, there are sections for "Related Activities" and "Related Documents".

376 - Provision of Customer Residual Charging Bands to Suppliers

CP Number	376	Status	Voting
Proposing Company	THE ELECTRICITY NETWORK COMPANY LIMITED	Urgent	Yes
Raised Date	21/10/2020	Last Updated	20/11/2020
Expected Implementation Date	22/12/2020	Secretariat Support	Dylan Townsend
Synopsis	The purpose of this Change Proposal is to mandate DNO/IDNO parties to provide a data extract of the residual charging band that customers will be assigned to in accordance with Schedule 92 of the DCUSA. This change is intended to give all Suppliers a view of which residual band all customers subject to a residual charging band have been assigned to. This will be prior to those customers being migrated to the relevant LLFC and this will be provided on an enduring basis for each onshore transmission price control period.		
Change Proposer	Tom Cadge		

Related Activities

Related Committee & Group	Title	Number	Date	Location
-	Voting Phase - DCP 376 Change Report	-	20/11/2020	-

Related Documents

Name	File Size	Version/Revision	Date Published
DCP 376 Change Report	923.63 KB	1.0	20/11/2020
DCP 376 Change Proposal Form	337.76 KB	2.0	10/11/2020

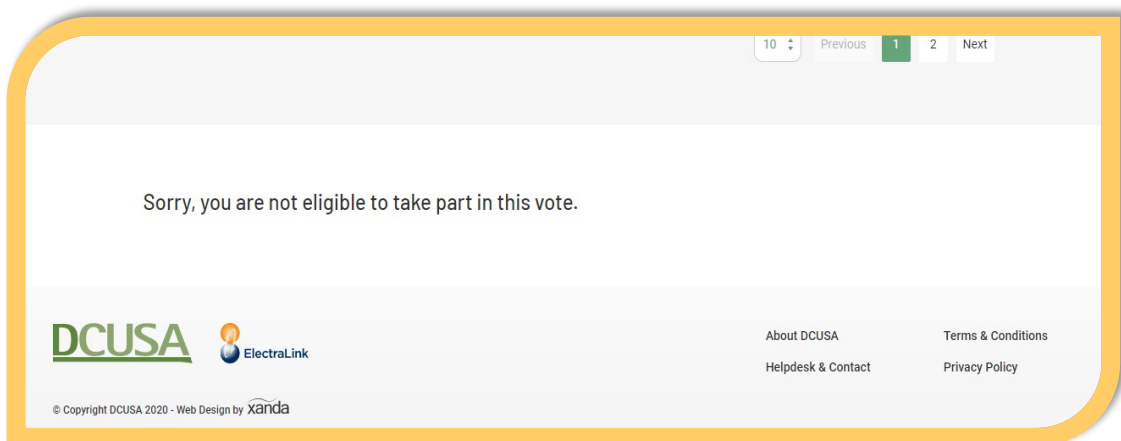
- The tool will be found below the Change Proposal information by scrolling down the page.

- The Voting Tool can be viewed as the following online form:

The screenshot shows a 'Voting Form' with the following fields and elements:

- Party ***: A dropdown menu with 'Select' and a downward arrow.
- Proposed Solution**: A green 'Accept' button.
- Implementation Date**: Text asking 'Do you agree to the proposed implementation date of 24/06/2021'.
- Proposed Implementation Date**: A green 'Accept' button.
- Text area**: A large empty box for providing reasons for DCUSA Objectives.
- Any Other Comments (optional)**: A smaller empty text area.
- Vote**: A green button at the bottom right.

- If a user is unable to vote, either because they are not eligible, or they have already cast a vote, they will see this message:



Casting a Vote

- Users should select the party for which they are casting a vote, from the drop-down box:
- They can then use the toggle buttons to click between Accept or Reject for the solution and implementation date.

Voting Form

Party *
Select
ELECTRALINK LIMITED

Proposed Solution
Reject

Proposed Implementation Date
Accept

Do you agree to the proposed implementation date of 22/12/2020

- There are text input boxes to provide details relating to which DCUSA Objectives are better facilitated (with the objectives being listed further below) as well as to provide any other comments that you may wish to provide.
- The user may then submit their vote, by clicking on the green 'Vote' button.

Voting Form

Party *
Select

Proposed Solution
Accept

Implementation Date
Do you agree to the proposed implementation date of 22/12/2020

Proposed Implementation Date
Accept

Please advise which DCUSA Objective(s) are better facilitated by this change and provide the reason why the objective(s) are better facilitated? (see the table below for details of the DCUSA Objectives) *

Any Other Comments (optional)

Vote

DCUSA Objectives

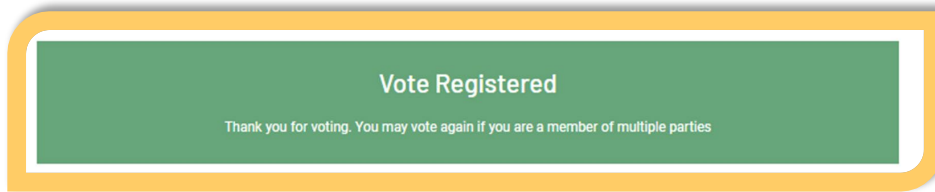
DCUSA General Objectives

1. The development, maintenance and operation by each of the DNO Parties and IDNO Parties of an efficient, co-ordinated, and economical Distribution System.
2. The facilitation of effective competition in the generation and supply of electricity and (so far as is consistent with that) the promotion of such competition in the sale, distribution and purchase of electricity.
3. The efficient discharge by each of the DNO Parties and IDNO Parties of the obligations imposed upon them by their Distribution Licences.
4. The promotion of efficiency in the implementation and administration of this Agreement and the arrangements under it.
5. Compliance with the Regulation on Cross-Border Exchange in Electricity and any relevant legally binding decisions of the European Commission and/or the Agency for the Co-operation of Energy Regulators.

DCUSA Charging Objectives

1. That compliance by each DNO Party with the Charging Methodologies facilitates the discharge by the DNO Party of the obligations imposed on it under the Act and by its Distribution Licence
2. That compliance by each DNO Party with the Charging Methodologies facilitates competition in the generation and supply of electricity and will not restrict, distort, or prevent competition in the transmission or distribution of electricity or in participation in the operation of an Interconnector (as defined in the Distribution Licences)
3. That compliance by each DNO Party with the Charging Methodologies results in charges which, so far as is reasonably practicable after taking account of implementation costs, reflect the costs incurred, or reasonably expected to be incurred, by the DNO Party in its Distribution Business
4. That, so far as is consistent with Clauses 2.2.1 to 3.2.3, the Charging Methodologies, so far as is reasonably practicable, properly take account of developments in each DNO Party's Distribution Business
5. That compliance by each DNO Party with the Charging Methodologies facilitates compliance with the Regulation on Cross-Border Exchange in Electricity and any relevant legally binding decisions of the European Commission and/or the Agency for the Co-operation of Energy Regulators.
6. That compliance with the Charging Methodologies promotes efficiency in its own implementation and administration.

- The display will confirm that the vote has been cast:



- For users that represent multiple parties that are eligible to vote, this process can now be repeated by selecting other Parties in the drop-down menu, however, this isn't strictly required as we count Party votes on a corporate group basis which is in accordance with the DCUSA. The exception being for DNOs, whose votes are considered separately for each licence area, however, for DNOs we would count a vote to accept/reject from one licence area to be the same vote for any other licence areas of the company.

After the Vote

- After the vote has been cast, the user will receive a confirmation email summarising the details of the vote:

From: DCUSA Helpdesk <dcusa.helpdesk@electralink.co.uk>

Sent: 04 December 2020 11:44

To: @electralink.co.uk>

Subject: Thank you. Your vote on a DCUSA Change Proposal has been received

Thank you for your vote on a DCUSA Change Proposal. Your vote has been received and will be collated alongside any others that are submitted for the same Change Proposal.

For your information, the content of your vote is set out below:

Vote Details:

Change Proposal Number: XXX *(taken from the CP that is being voted on)*

Change Proposal Title: Example Title *(taken from the CP that is being voted on)*

Vote on Proposed Solution: Approved/Rejected *(as per input of user)*

Vote on Implementation Date: Approved/Rejected *(as per input of user)*

Relevant DCUSA Objectives: Example text related to the DCUSA Objectives. *(as per input of user)*

Additional Comments: Example text *(as per input of user)*

Party Details:

Party Name: XX LIMITED *(as assigned in the Party Details belonging to the Party which the user is voting on behalf of)*

Party Category: Supplier/DNO/IDNO/CVA *(as assigned in the Party Details belonging to the Party which the user is voting on behalf of)*

Company Group: XX *(as assigned in the Party Details belonging to the Party which the user is voting on behalf of)*

Contact Details:

Name: First Last *(taken from user account)*

Email: @email.co.uk *(taken from user account)*

Telephone: ### *(taken from user account)*

Kind regards,

The DCUSA Team

- There is also a built in a safety net which means that a copy of the vote will also be sent to a Contract Manager so as to provide them with oversight of anyone who does vote on behalf their business. It is basically a carbon copy of the above.
- We also receive an email confirming that a Party has voted as well as being able to view it in the admin area of the website, where we can also amend and/or delete if requested to do so.

- Once you've voted and if you're not registered against more than one Party, then neither yourself nor anyone else from your Party will be able to cast their votes again and should a user attempt to return to the form, the tool will return the below message:

Sorry, all the parties you are a member of have already voted.

- If there are any errors with the vote that has been submitted, please contact the DCUSA Team at DCUSA@electralink.co.uk to withdraw or amend the vote.

Any Further Questions

- For answers to any further questions regarding using the voting tool or casting a vote on a change please contact DCUSA at DCUSA@electralink.co.uk.