

DCP 344 Working Group Meeting 05

16 March 2020 at 10:00am
Web-Conference

Attendees	Company
Working Group Members	
Jo Brown [JB]	Western Power Distribution
Donna Townsend [DT]	ESP Electricity
Rebecca Cailles [RC]	BU-UK
Tim Porter [TP]	SSEN
Code Administrator	
Richard Colwill [RC] (Chair)	ElectraLink
George Dawson [GD] (Technical Secretary)	ElectraLink

Apologies	Company
Mark Jones (MJ)	SSE Energy Supply
Michael Walls [MW]	Ofgem
Haydn Wyllis [HW]	SSE Energy Supply
Karl Maryon [KM]	Haven Power

1. Administration

- 1.1 The Chair welcomed the members to the meeting.
- 1.2 The Working Group reviewed the “Competition Law Guidance”. All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting.
- 1.3 The Working Group reviewed the minutes from the last meeting and agreed that the minutes were an accurate reflection of the discussions held.

2. Review and Agree Solution

- 2.1 The purpose of this meeting was to review and agree the solution for DCP 344 as per the options below:
 - Option A: Those not currently using the DUoS e-billing service have the option to use an agreed format/template to ensure consistency with invoicing, e.g. a designated spreadsheet containing all relevant items.
 - Option B: DCUSA Ltd to procure DUoS e-billing service from ElectraLink so that all DCUSA Party’s use the e-billing service and the costs of the service is apportioned between Parties via the cost recovery mechanisms set out in the DCUSA.

Option A

Option A represents an improved approach compared to the status quo; however, the general principle is quite similar in nature to that of the status quo. Option A retains the mix of a manual invoicing process but with an agreed format/template to be utilised as well as the option to use the DUoS e-billing service by entering into a commercial contract with ElectraLink who provides the service.

Option B

DCUSA Ltd to procure DUoS e-billing service from ElectraLink so that all DCUSA Party’s use the e-billing service and the costs of the service is apportioned between Parties via the cost recovery mechanisms set out in the DCUSA. The rationale for this option was due to the precedence of other such arrangements already set out in the DCUSA. The precedence being the Theft Risk Assessment Service (TRAS) arrangements, the Energy Theft Tip-Off Service (ETTOS) arrangements and more specifically the Theft Assessment Calculator.

- 2.2 After discussion, the members on the call agreed that there was insufficient Working Group representation on the call to progress with the proposed agenda.

Post meeting note

- 2.3 The original proposer of this CP, Claire Towler, has recently left SSE Energy Supply. SSE is currently reviewing this CP internally to find a suitable representative and establish appropriate timelines considering the current COVID-19 Pandemic. An update on the status of this CP will be provided to the Working Group shortly.

ACTION 05/01: Secretariat to provide an update on the status of DCP 344 following SSE internal review

3. Any Other Business

- 3.1 There were no further items of AOB and the Chair closed the meeting.

New and open actions

Action Ref.	Action	Owner	Update
01/04	DT and PW to explore the potential of DCUSA procuring the automated DUoS e-Billing data flow from ElectraLink.	Donna Townsend and Peter Waymont	Ongoing
05/01	Secretariat to provide an update on the status of DCP 344 following SSE internal review	ElectraLink	

Closed actions

Action Ref.	Action	Owner	Update
04/01	Secretariat to explore whether the DUoS E-billing data fields can be shared with the Working Group.	ElectraLink	Closed
04/02	Secretariat to update the pros and cons table to include Option A and circulate to Working Group for comments.	ElectraLink	Closed
04/03	Secretariat to explore ways of ensuring appropriate smaller Supplier engagement, which will include engaging with xxx, which meets on xxx November.	ElectraLink	Closed
04/04	CT to consider some tailored questions for the smaller Suppliers to ensure we receive the appropriate feedback required.	Claire Towler	Closed
